

## **October 10, 2023 PTA Meeting Westmore Elementary School**

**Minutes are considered a high-level overview of the meeting.**

**For more information on any specific topic, please ask PTA officers.**

The Westmore Elementary School PTA met on October 10, 2023. The meeting was called to order at 6:34 p.m. About 10 people were in attendance in person.

### **Secretary's Report**

Secretary Rachel Fowler shared that the minutes from the last PTA meeting held on September 12, 2023, are posted on MemberHub (Givebacks).

### **Treasurer's Report**

Treasurer Taryn Mueller shared that the opening balance was \$19,024.82, and the closing balance was \$20,503.67. Our biggest receipts last month were from the Pool Party, Opt Out Fundraiser, DQ night, and Movie Night. Disbursements included Pool Party, Back to School Social, classroom support, Helping Hands, state membership dues, Movie Night, PTA office supplies, and state nonprofit filing. There's a difference of \$1,478.85.

### **Principal's Report**

The school has read over 36,000 steps. Attendance has been better than last year as well. Students are going into Unit 2 of learning. There have been many safety drills with only one left to do (a fire drill on October 18). Mrs. Chambers wanted to share that the school is looking for donations for the the Book Blizzard (Day at the Beach)—wrapping paper, tape, etc. WETV has started as well. The students decided that the school charter is proud, prepared, respected, and supported. The next WE Wednesday is October 18. The choir concert is October 12. Picture retakes are October 30. There will be a Halloween costume parade on October 31.

### **Committee Reports**

**Recap of Movie Night:** President Raquel Mahoney shared that the first movie night went smoothly. There were more than 12 volunteers. Seven handled the front and sales, and the rest handled set up and popcorn. We raised \$500 in admissions, \$219 in brag tags and pre-sale concessions, and \$72 concessions the day of. The popular items were brag tags, cotton candy, and Gatorade. An inflatable screen was used, which worked out well.

**Panda Express Fundraiser:** President Raquel Mahoney shared that this fundraiser will be at the new Panda Express on Oct. 13. 50% of the proceeds will go to Westmore PTA. You can order in store or online.

**Trunk or Treat:** President Raquel Mahoney shared that this will be October 20 from 4:30-6:30 p.m. There are still trunk spots that need to be filled. The 5th Grade Committee is running the cake walk, and they are taking donations, which can be dropped off at school or at the Trunk or Treat. There will be a taco truck at the event as well. They will give us back 10% of the proceeds.

**Book Fair:** Treasurer Taryn Mueller reported that we will use the flex room for preview days (November 16 and 17) for the students and teachers. The sale day for the parents will be during parent-teacher conferences on Monday, November 20, and another 1/2 day. Online ordering will be available, too. PTA discussed possibly doing another book fair with the Family Game Night on February 29.

**Family Game Night:** Vice President Ande Ngola reported that it will be on November 9. Ande is looking for volunteers, and there's registration online where students can receive a free brag tag. There will be snacks as well. Ande is looking for about 8 volunteers. It's a family event—not a drop-off event.

**Fundraising:** Nikki Sheehan reported that the Fundraising Committee is trying to plan a parents-only fundraiser to offset costs of other events. A survey was created to ask parents about events, volunteering, etc. The target number to raise is \$10,000. This event would be in the spring. There's a Kid's Night Out event on April 20, which could be a possible night for this.

**Feed the Teachers:** Jenny Jahn reported that this will be during parent-teacher conferences—November 15, 4-7 p.m. for virtual conferences, and Monday, November 20, 8 a.m. to 7 p.m. all in person. PTA will provide dinner on November 15, and lunch will be provided on November 20. The budget is \$500 for two events. PTA previously asked for donations for this. There was a Signup Genius for volunteers as well. PTA can send out emails, post on social media, etc. to ask for donations.

**Holiday Photo Op:** This will be November 12, 11 a.m. to 3 p.m. There will be two backdrops, and you can bring your own camera for photos. This will be \$20 per family for 10-minute slots. They are looking for around 6 volunteers.

### **New Business**

**Mr. Escalante Retirement Gift:** President Raquel Mahoney reported that he will be retiring at the end of October, and the PTA would like to give him a gift as a token of the PTA's appreciation. Raquel will be taking donations from PTA members for a gift, and parents can drop off donations to the office.

### **Announcements**

October 13—Panda Express Fundraiser

October 20—Trunk or Treat

October 30—Picture Retake Day

November 9—Family Game Night

November 12—Holiday Photo Op

November 14—PTA Meeting

November 20—Feed the Teachers (maybe the 15th, too)

November 20-21—Scholastic Book Fair (dates may change slightly)

The meeting was adjourned at 7:42 p.m. The next meeting is scheduled for November 14 at 6:30 p.m.

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